

Safer Arun Partnership (SAP)

7th September at 3:00pm

Present: *Arun District Council*
Councillor Paul Wotherspoon, Cabinet Member – Community Services
Councillor Len Brown, Deputy Cabinet Member – Community Services
Georgina Bouette, Community Safety Manager
Richard Bartram, Community Safety Officer
Karen Harmer, Problem Solving and Evaluation Analyst

Sussex Police
Inspector Marc Clothier, Sussex Police

West Sussex County Council
Cllr Peter Evans, Cabinet Member for Children – Start of Life

Sussex Police & Crime Commissioner
Mervin Dadd, Office of Sussex Police & Crime Commissioner

Probation
Richard Lockwood, Offender Manager

West Sussex Fire & Rescue Services
Deputy District Commander Stuart Beddoe, West Sussex Fire & Rescue Services

Voluntary Action Arun & Chichester
Hilary Spencer, Chair of Arun & Chichester Community Cohesion Group and Chief Executive of Voluntary Action Arun & Chichester

471. Apologies for absence

Apologies were received from: Nigel Croad, Resources Director and Deputy Chief Executive, Roger Wood, Head of Neighbourhoods, Emily King, (WSCC Better Communities Team Manager), Councillor Nigel Peters (WSCC), Chief Inspector Justin Burtenshaw (Sussex Police), District Commander Rob Mapley, West Sussex Fire & Rescue Services, Sam Sanderson (Probation), Sylvie Johnston (Chief Executive Stonepillow), Esther Dainton, (HMPS).

472. Minutes and actions arising of previous meeting on 1st June 2015

The minutes of the meeting held on the 1st June 2015 were approved by the Partnership as a correct record.

Partners are requested to feedback on the progress of their actions prior to SAP meetings.

Minute 465, point 1 - Action: Georgina Bouette to arrange a meeting with Mervin Dadd and Paul Price concerning ASB Satisfaction Surveys and to review the action on the Partnership Plan – updated under item 5 of the agenda.

Minute 465, point 1 - Action: Georgina Bouette and Marc Clothier to advise the Street Communities groups of the merger with each other and circulate the membership of the merged group to SAP members – resolved and updated under item 3 of the agenda.

Minute 465, point 1 - Action: Georgina Bouette confirmed the suggested changes would be made to the Performance Plan. SAP Members confirmed they were happy with the plan upon completion of the changes – updated under item 4 of the agenda.

Minute 465, point 3 - Action: Georgina Bouette and Roger Wood to liaise with ADC IT and will advise partners on details of new website proposals once finalised and look at Twitter and Facebook. Performance Plan to be updated with these decisions and consequent actions to monitor – updated under item 5 of the agenda.

Minute 465, point 4i - Action: Georgina Bouette to look into appropriate awareness training on the Counter Terrorism and Security Act 2015 by September 2015 and endorse a safeguarding message – Georgina Bouette met with colleagues at Chichester District Council and a joint training programme will be arranged for the districts and boroughs in West Sussex together with West Sussex County Council for a consistent approach across the county.

Minute 465, point 4ii - Action: Georgina Bouette to meet with Justin Burtenshaw, Tanya Jones and Jane Derrick (Sussex Police) regarding the pilot of joint working in West Sussex. This is already in place in Reigate and Hastings – Roger Wood spoke to Sussex Police. A new working group is being developed at West Sussex County Council level and we are awaiting instructions on how this group will operate. Georgina Bouette and/or Jenny McMann (Senior Anti-social Behaviour Caseworker) are regularly attending local police intelligence meetings to be abreast of local operational groups and will share information with relevant partners when appropriate to ensure there is an integrated response to local crime groups.

Minute 465, point 4iii - Action: Georgina Bouette to set up a meeting to ascertain the current picture in Arun, what the patterns are, and key trends and to invite Rob Finlay (ADC – Houses of Multiple Occupancy (HMO) Officer), WSF&RS, etc. Other

relevant parties include Farming representatives, Tourism. SAP need to find out if we still have these links and who will approach these organisations. Hilary Spencer will obtain feedback from Connecting Communities. Marc Clothier will obtain information from Op Accent, Rob Finlay will have HMO information, Rob Mapley will find out who from the Fire Service could update, Georgina Bouette to speak to Louise Crane (ADC – Principal EHO Housing), Roger Wood to contact Robert Ainscow from Holmes Letting, Property Agent in Bognor Regis about his potential contribution – Operation Accent is being reviewed and looking at the links with modern slavery. This is being prioritised over the next 3 months with Chichester District Council.

Minute 467: Take information discussed around Think Family Neighbourhoods forward to the next Think Family Neighbourhood Steering Group meeting and complete a review of Think Family Neighbourhoods – discussions were held at the last Think Family Neighbourhoods Steering Group meeting and updated under item 4 of the agenda.

473. Declaration of Interest

No declarations of interest were made.

474. Street Communities: review of Stonepillow Arun Hub

Georgina Bouette updated SAP members that Sylvie Johnston had sent her apologies for today's meeting quoted the following from the email received: *“despite no further funding from ADC and WSCC – Stonepillow will on humanitarian grounds endeavor to continue running the Homeless Hub in Harwood road which as recorded outcomes clearly reveal, had a very successful start”.*

Stonepillow require approximately £45,000 per annum to run the Littlehampton Hub and RESTORE Project. Councillor Peter Evans highlighted that Stonepillow have done well with their targets and that allocating funds to undertake preventative work is worthwhile. However, West Sussex County Council is currently waiting for their budgets to be set for the next financial year. Georgina Bouette stated that Stonepillow had provided a valuable service. Partners acknowledged the difficult environment, particularly when funding is being reduced and therefore, where appropriate, agreed that organisations who share similar aims and outcomes should be encouraged to work in partnership together to sustain future delivery of services. Therefore, partners were supportive of adopting an integrated strategic partnership approach to supporting local homelessness and street communities and agreed that Arun District Council will facilitate this going forward and report back to SAP.

Councillor Peter Evans commented that the case studies in the report were very good in helping to contextualise and understand the nature of the issues and support provided by the project. Inspector Marc Clothier said it was useful as it highlighted the types of problems that occur and the achieved outcomes. Councillor Paul Wotherspoon thanked Sylvie Johnston and Stonepillow for the report and acknowledged the excellent work they have done and do. The report from Sylvie Johnston at Stonepillow was noted.

475. Arun Think Family Programme: Governance and Funding request

1. Arun Think Family & Early Help Governance

Georgina Bouette presented the report explaining that a different governance structure for Arun Think Family and Early Help was being proposed for partners consideration. Think Family has been a priority for the Safer Arun Partnership for two years and the programme has evolved over time. The new governance structure brings into a joint Steering Group each of the Arun Think Family workstreams: Keyworker Service, Family Support Network and Think Family Neighbourhoods. It will both integrate and align each work stream enabling accountability for output, performance outcomes and quality assurance (acting as a critical friend). This will provide a clear focus and pathway for Arun to pinpoint what is working well and areas for improvement. It will also provide a shared approach to learning, utilising a problem solving and solution focused approach. Georgina Bouette confirmed that the proposed structure had been discussed at the Think Family Neighbourhood Steering Group who fully supported it. Georgina also advised that initially, Arun District Council would be the Chairman, subject to further discussion and agreement at the first meeting.

Councillor Peter Evans highlighted that Arun has achieved significant success to date with the programme and endorsed the proposal.

2. Think Family Neighbourhoods Worker – Extension Proposal

Richard Bartram explained that in December 2014 it was agreed to recruit a Think Family Neighbourhood Development Worker, Lee Matthews. Lee is achieving good outcomes in the role by proactively working in the identified areas of River and Bersted to make effective community linkages and has gained a sound understanding of the local context. This has been a valuable contribution in assessing and scoping community projects that will meet evidenced need. The proposal is to extend the fixed term contract for the current postholder for an additional year (extending the role for a period of two years in total) to enable delivery of the projects and to utilise the resource in the other Think Family Neighbourhood areas when required.

Richard Bartram confirmed that this has been discussed at the Think Family Neighbourhood Steering Group who support the proposal. Currently there is £55,249 unallocated Think Family Neighbourhood funding available and if this proposal was agreed this would leave a residual unallocated balance of £22,249.

All partners agreed to all recommendations and proposed actions as set out below.

1. Endorse and approve the proposed Arun Think Family governance structure as outlined in section 1 and Appendix 1 of this report with immediate effect.
2. Agree to the need for the Think Family Neighbourhood Development (TFN) Worker's contract to be extended for a further year to 12th April 2017 as outlined in Section 2.
3. Agree to fund the extension as detailed in Recommendation 2 above for a sum up to £30k from the TFN budget for the costs associated with the post.

476. SAP Performance Plan Update

Georgina Bouette highlighted the key updates from the SAP Partnership Plan:

1. Anti-social behaviour:

- 1.1. The recent Closure Order in Bognor Regis has generated a large volume of positive press and media coverage. The order showcased the effective day to day operational joint working with the Arun Anti-social behaviour (ASB) team and Neighbourhood Policing Team, in this case, by proactively using new legislation. The residential closure order was not only the first in Sussex, but also the first to be appealed at the Crown Court whereupon the sitting Judge commended Arun District Council in taking appropriate action to restore community peace and wellbeing. Recently Magistrates agreed to extend the Order for a further three months, closing the property until 5/12/15. Georgina Bouette advised partners that from the learning derived, Arun DC and Sussex Police will produce guidance to help others effectively utilise the legislation. Furthermore, the lessons learned can help to inform and strengthen the case for early intervention to prevent escalation to a closure order, which should be used as a last resort. Marc Clothier advised the excellent partnership working helped the wider community by disrupting anti-social behaviour and also a local crime group.
- 1.2. The Arun ASB Team is on track to achieve their yearly performance target of a less than 5% reoffending rate. Mervin Dadd updated the SAP members on the ASB Satisfaction Survey advising that Paul Price (Sussex Police) will be changing the survey imminently. Mervin also advised that data has been captured through the Elders Commission which captured 700 face to face

surveys. The results show anti-social behaviour as the 3rd highest concern below scams and road safety. Many of those who completed the survey do not mind being contacted again and therefore there is an opportunity for further engagement.

1.3. An exempt ASB paper will be presented at Cabinet regarding the future funding of the ASB Team. Partners will be formally updated at the next partnership meeting in December 2015.

1.4. The Neighbourhood Policing Team and ASB Team use a cloud based multi-agency database called ECINS for day to day ASB case management. There is evidence that not all partners are using the system which is undermining its effectiveness. Therefore Arun DC will use a targeted approach to partners where identified who require further support, guidance and training to increase usage of the system.

2. Street Communities:

2.1. The 'place' based multi-agency working Street Community group previously separately covering Bognor Regis and Littlehampton has now been merged in to one Arun-wide group. A key aim is to improve joint communications for this priority with partners, Members and the public. The first meeting took place on 3 September 2015, jointly chaired by Arun DC Community Safety and Sussex Police. Meetings take place every 6 weeks. Currently the group is in the early stages of assessing and scoping feasibility to implement a Public Space Protection Order. This power can be tailored to provide an enforcement tool to address issues of public concern in relation to Street Communities in both areas of the District.

2.2. Georgina confirmed a new Street Community Outreach Keyworker was appointed in August, Cathryn French. Cathryn is currently working with 6 individuals from both Bognor Regis and Littlehampton and engagement is, to date, excellent. The first performance update will be presented as a substantive agenda item at the December SAP meeting and will include case studies.

2.3. Regarding reducing the reports of nuisance behaviour from the local community to Police and partners, this is to be updated by Insp Marc Clothier and Chief Insp Justin Burtenshaw from Sussex Police but advised there is not a simple solution to producing this type of information due to reduced internal analytical resources.

3. Think Family:

3.1. In Arun the Think Family work is on track. The previously agreed new governance structure for Think Family Neighbourhoods will increase visibility

and accountability to bring this area on target to succeed. Richard Bartram explained that the format for Neighbourhood Action Plans were currently not fit for purpose and that a proposal to change them would be considered at the first Think Family Steering Group Meeting under the new governance structure.

4. Improving Public Confidence:

4.1. Georgina explained the Safer Arun Partnership (SAP) Website will be decommissioned from the end of December 2015 and a new SAP website be operational, under the umbrella of the Arun District Council website. The site will be used for signposting, information and how to report issues. Richard Bartram and Karen Harmer are currently writing the new web pages and the proposed new website structure will be circulated virtually to partners by end of November for approval, with formal ratification at the December 2015 meeting.

5. Joint Action Group (JAG) Feedback:

5.1. Bilsham Road, Yapton – Richard Bartram explained JAG are looking to serve a Community Protection Notice (CPN) on the owner of the numerous vehicles kept in this area after a warning was issued on 16/07/2015 and a Planning Compliance Notice has also been served to address issues within the curtilage of the property. The number of vehicles has reduced but there still remain approximately 9 – 10 on the road. Richard Bartram and Roger Wood interviewed the owner to highlight the potential actions going forward and that the acceptable number of cars on the road would be two. If the owner does not comply they will progress with the CPN.

5.2. ASB in Public Toilets – Richard Bartram explained that a Security company were employed to oversee the area of concern. There have been no further problems with nothing reported. This action will be monitored.

5.3. Mopeds in East Preston – Marc Clothier advised there have also been issues at Avisford Park and West Meads in Bognor Regis. There has been some good intervention in East Preston by the PCSO but it is difficult to enforce against. Sections 59's were issued to the perpetrators. Marc Clothier will be updating the Joint Area Eastern Committee at their meeting on the 08/09/2015.

477. Finance Update

Georgina Bouette updated the SAP members with the amount of unallocated SAP funding available for 2015/16 of **£50,707**. SAP applied to the PCC for funding towards the Street Community Outreach Keyworker role and was successful in receiving £5,000. Georgina Bouette advised that the performance report will be

shared with the Sussex PCC office to update on progress with the role and also thanked Mervin Dadd for bringing the funding opportunity to the attention of the partnership.

Mervin Dadd advised he was attending a joint meeting with WSCC colleagues and had nothing concrete to advise at this time concerning the landscape for 2016/17 grant funding from the Sussex PCC. However, a key principle to determine is to ascertain which level the funding should be passported to. Previously it has been given to the Safer West Sussex Partnership who then agree allocation to the local District and Borough Community Safety Partnerships (CSP). A key area for debate will be whether future funding should be given directly to local CSPs to be utilised for local initiatives.

Think Family Neighbourhood budget available for 2015/16 totals **£25,249** after the allocation of £30,000 for the one year contract extension for the Think Family Neighbourhoods Development worker role.

Georgina advised that the Home Office will distribute £10,000 to each District and Borough to undertake local PREVENT work. Mervin Dadd advised he was attending the PREVENT board.

478. Future Agenda Items

i. Safer Arun Partnership

- Georgina Bouette to invite Emily King to the next SAP meeting on 14 December 2015 to present an update paper following the restructure of Community Safety within WSCC.

ii. Safer West Sussex Partnership

- SAP Members to advise Georgina Bouette of any items

479. AOB

Mervin Dadd – advised the partnership that on the 23/09/2015 the Sussex PCC is hosting the Youth Commission conference at the Amex Stadium.

Georgina Bouette advised that the annual review of SAP will be presented at the Environmental Services Working Group on 13/10/2015. All partners are invited to attend. The report reviews last year's activities. Georgina will send Cllr Peter Evans the details.

Hilary Spencer confirmed the Arun and Chichester Community Cohesion Group (ACCCG) will no longer continue and will formally circulate the last meetings notes with a covering email. Hilary also advised that the Connecting Communities project will be closing at the end of December 2015. There is a bid with the funding

stream but timescales do not marry up with the 2 stage process. Connecting Communities will close if they don't get to the 2nd stage of the funding process. The Connecting Communities website is linked to Arun/VAAC websites and will need to be updated in the future.

(The meeting concluded at 4.15pm)

NEXT MEETING:

**Monday 14th December 2015, 3pm - 5pm, Committee Room 2,
Arun Civic Centre, Littlehampton.**

FUTURE MEETINGS:

**Monday 7th March 2016, 3pm - 5pm, Committee Room 2,
Arun Civic Centre, Littlehampton.**